Bonneville Online High School !

Student Handbook !

TABLE OF CONTENTS "

BONNEVILLE ONLINE HIGH SCHOOL'S MISSION

*"*Meeting individual students at their academic level and provide innovative opportunities to reach their educational goals.*"*

Vision Statement:

Bonneville Online High School is dedicated to providing innovative online learning programs for all students. With our flexible and supportive environment, we provide individual learning opportunities and help prepare our students for their futures. We are creating a culture of pride in self, school, and community.

Value Statements:

1. " We value student's ability to learn and become independent self-advocates.
2. " We provide an environment that encourages students to be lifelong learners through a guaranteed viable curriculum.
3. " We create a positive and caring environment that provides educational access for all students regardless of their ability to attend school.
4. " We inspire students to accelerate their education with advanced programs and opportunities.
5. " We continue our professional learning community with collaboration and input from teachers and staff to further our professional development to attain maximum achievement for our school and students.
6. " We offer a culture of collaboration with the community, administration, parents, students, and teachers to work together to improve academic experiences.

ADMINISTRATION !

Corey Telford   Principal

OFFICE STAFF

Serina Cunningham   Office Manager   208-557-6836

Jennifer Parsons   Registrar   208-557-6879

ONLINE INSTRUCTORS

Terri Angell: angellt@d93.k12.id.us *-Government, US History 11, World History, Psychology, Sociology*

Matt Barber: barberm@d93.k12.id.us *–World Mythology, People and Places*

Natalie Burr: burrn@d93.k12.id.us *-Middle School, Health*

Kass Cornish: cornishk@d93.k12.id.us *-English, DC English*

Sheldon Crofoot: crofoots@d93.k12.id.us *-Math, DC College Algebra*

Kelly Gardner: gardnerk@d93.k12.id.us *-Communications, DC Communications, Senior Project*

Linda Hostert: hostertl@d93.k12.id.us *-Physical Education*

Emily Juckett: juckette@d93.k12.id.us *-Economics, , DC Economics, DC US History 10, US History 10*

Nancy Love: loven@d93.k12.id.us *–Digital Photography, Work-based Learning, Web Design*

Naomi Ostergar: ostegan@d93.k12.id.us *–Special Education*

Annie Reichelt: ReichelA@d93.k12.id.us *-Biology, Environmental Science, Astronomy, Physical Science, DC Anatomy & Physiology, DC Biology, DC Environmental Science*

Cliff Weight: weightc@d93.k12.id.us *-Digital Citizenship, Intro to Programming*

Benjamin Walker: Walkerb@d93.k12.id.us *-Business Computer Applications*

BOHS STUDENT CODE OF CONDUCT !

DISCLAIMER "

School rules published in this handbook are subject to such changes as may be needed to insure continued compliance with federal, state, or local regulations and are subject to such review and alteration as becomes necessary for the routine operation of the school. Not all rules of behavior can be written and inserted in a guide book; however, we expect students to follow reasonable rules and not violate the rights of others.

JURISDICTION OF THE SCHOOL BOARD

Bonneville Joint School District 93 students are subject to the rules and regulations of the District School Board while attending school during scheduled hours, during the school-sponsored events and while being transported on school buses or other conveyances at public expense to and from school or school-sponsored events. In addition, School Board control may be extended to the immediate vicinity of the school whenever such conduct of students is deemed to be detrimental to the health, safety and/or welfare of the school community.

School Board jurisdiction also includes visitors to District schools when school is in session to ensure the safety and well-being of all students.

INTRODUCTION

Effective learning in the online school setting requires discipline, which is defined as the absence of disturbances which interfere with the effective functioning of the online school community, and the presence of a friendly, positive, and collaborative learning environment in which students can learn together and move toward accomplishing their goals.

Every student has the right to learn and every teacher has the right to teach.

Anything or anyone interfering with these rights should be corrected, or removed from the online learning environment or Bonneville Online High School.

Although increasing age and maturity should lead to students' assuming greater responsibility for their actions and may require different types of disciplinary action, the procedures identified in this "Code of Student Conduct" shall apply to all students enrolled in Bonneville Online High School.

To assist parents, online instructors, administrators, in maintaining an environment conducive to online learning, the "Code of Student Conduct" will"

      1.) Describe the roles of the parents, students, school personnel, and school policies.

      2.) Describe student rights and responsibilities.

SECTION I: ROLE OF STUDENTS, PARENTS, !
SCHOOL PERSONNEL AND SCHOOL POLICIES !

Effective learning requires cooperation among parents, students, and online instructors. "

Internet access is required for all Bonneville Online High School courses, but access must be used in a safe, responsible, efficient, ethical, and legal manner (District Policy 2.13.11). Although it is impossible to control Internet misuse at all times, we believe that with responsible use, the benefits of the Internet as an educational tool outweigh the negatives. We especially appreciate partnering with parents to teach responsible Internet use. It is the responsibility of the parents to be the learning coach for their student(s).

SECTION II: STUDENT RIGHTS AND RESPONSIBLITIES

Students should understand that individual rights involve associated responsibilities, and that such rights are related to the health, safety, and welfare of the school community as a whole. Each school administrator is responsible for managing the school to which he/she is assigned, under the supervision of the Superintendent and direction of the School Board. The faculty and staff shall assist in the orderly operation of the school and shall help to assure the rights of the students.

* **Students are responsible for positive behavior** just as they are in the traditional school building. Students must always use computers in a way that shows consideration and respect. It is against school district policy to use obscene, profane, threatening, or disrespectful language in email correspondence or discussion boards. Under School District 93 School Board Policy 2.13, students have the responsibility to:
- Be polite
- Obtain permission from a staff member before using d93online.com
- Make sure there is relevance to the discussion or class topics when revealing personal information
- Use online telecommunications and networks for educational benefit
- Check uploaded/downloaded software for viruses before using data, shareware, on school equipment
- Transmit email only to individuals who have a need to receive them
- Understand the difference between appropriate and unacceptable uses of online telecommunications and networks
- Recognize that the use of online telecommunications and networks is a privilege that can be withdrawn if engaged in unacceptable or illegal use of this resource
- Notify System Administrators of any identified security problems
- Notify System Administrators if passwords are no longer secure
- **NOT SEND** or receive personal messages, data, or information that would contribute to cheating on assessments "
- **NOT ENGAGE** in sexting or sending inappropriate photos online "

* **Students MAY NOT** cut, copy, or plagiarize Internet content or the work of their online classmates. BOHS instructors use technologies to check for authenticity. BOHS complies with School District Policy #3339 on plagiarism.

Plagiarism is defined as the submission or presentation of someone else's work as if it was your own work. Most commonly, plagiarism exists when:

1. the work submitted or presented was done, in whole or part, by an individual other than one submitting or presenting the work,
2. parts of the work are taken from another source without reference to the original author " (includes ideas, words, data, and images), "
3. the whole work (e.g. an essay) is copied from another source,
4. and while it is recognized that academic work often involves reference to ideas, data, and conclusions of others, intellectual honesty requires that such references explicitly are clearly noted.

*Adopted from: http://www.keyano.ca/college_resources/library/htdocs/handouts/downloads/plagiarism.pdf

Depending on the extent of the plagiarism, a student may receive a reduced grade on an assignment, fail the assignment, or potentially be removed from the course. When an instance of plagiarism is suspected, it will be the online instructor's responsibility to use reasonable discretion in assessing the extent and severity of the situation and in designating an appropriate consequence. In cases of repeated plagiarism or complete plagiarism (where the whole or most of an assignment is not the work of the student), the teacher may inform the administration in order to initiate disciplinary action for academic misconduct.

* **Students MAY NOT** participate in any form of hazing, harassment, intimidation, bullying, cyber bullying, or menacing. **School Board Policy #3295** states: *The Bonneville Joint School District No. 93 Board of Trustees is committed to maintaining an educational environment that protects and promotes dignity, individual worth, and mutual respect for each individual. Therefore, bullying, cyber bullying, hazing, harassment, intimidation, or menacing by students, staff, or third parties is strictly prohibited and shall not be tolerated. The Superintendent is directed to develop administrative procedures that include descriptions of prohibited conduct, reporting and investigative procedures, as needed, and provisions to ensure that notice of this policy is provided to students, staff, and third parties.*

GUIDELINES:

1. Students, employees, and visitors deserve the opportunity to participate or work in a safe, supportive atmosphere that promotes equal opportunities, free from all forms of discrimination and conduct that can be considered harassing, coercive, or disruptive.
2. Retaliation against any person, who reports, is thought to have reported, files a complaint, or otherwise participates in an investigation or inquiry is prohibited.
3. False charges shall be regarded as a serious offense and shall result in disciplinary action or other appropriate sanctions.
4. Individuals in violation of this policy may be subject to school disciplinary action even if the threat is not substantial, direct, or specific enough to constitute a violation of state or federal law.

    a. Students whose behavior is found to be in violation of this policy will be subject to discipline up to and including expulsion.

    b. Staff whose behavior is found to be in violation of this policy shall be reported to the Professional Standards Commission and will be subject to discipline up to and including dismissal.

c. Third parties whose behavior is found to be in violation of this policy shall be subject to appropriate sanctions as determined and imposed by the Superintendent or Board.

d. The Superintendent/designee shall submit the case to the appropriate law enforcement agency when the charges warrant such action.

DEFINITIONS

BULLYING: the _repeated_ aggressive behavior, frightening of others with apparent intent to dominate, or any act that substantially interferes with a student's educational benefits, opportunities, or performance that takes place on or immediately adjacent to school grounds, at any school-sponsored activity, on school-provided transportation, or at any official school bus stop, and may include:

- Physically harming a student (hitting or pushing) or damaging a student's property
- Knowingly placing a student in reasonable fear of physical harm to the student or damage to the student's property
- Name-calling, obscene gestures, malicious teasing, or electronic threats
- Indirect attacks such as intentional exclusion from groups, anonymous hurtful notes, or spreading false rumors
- Creating a hostile educational environment

CYBER BULLYING: includes but is not limited to the following misuses of technology: harassing, teasing, intimidating, threatening, or terrorizing another person by sending or posting inappropriate and hurtful e-mail messages, instant messages, text messages, digital pictures or images, or Web site posting, including blogs through the district's computer network and the Internet, whether accessed on campus or off campus, during or after school hours.

DRESS CODE

Whenever students attending BOHS are on School District 93 grounds, students must dress appropriately. As a matter of safety and security district-wide, hats, hoods, bandanas, sunglasses, and other clothing that my obscure one's identity or be considered gang-affiliated are not to be worn inside any buildings within School District 93.

All students should be modestly dressed. Shorts and skirts must reach within five inches of the top of the student's knee and halters or take tops that are less than three inches wide are not allowed. Bare midriffs or shoulders, underwear showing, or clothing with obscene writing or pictures or sexual references, or that promotes illicit/illegal activities or substances are not appropriate.

Students whose appearance detracts from the learning atmosphere of the school will be asked to leave the building until the problem is resolved.

BOHS ONLINE LEARNING TRACKS !

ORIGINAL CREDIT AND CREDIT RECOVERY !

ORIGINAL CREDIT DEFINED: Original credits are earned through BOHS' online learning program called Connexsus. Highly qualified teachers within School District 93 supervise and instruct these classes.

* Students may enroll in original credit courses if they have never taken the course in the traditional school setting. Students attending traditional high schools may dual enroll for original credits through BOHS' online learning opportunities. All forms are online and available on the Bonneville Online High School webpage.

CREDIT RECOVERY DEFINED: Credit recovery (repeated course) are earned through BOHS' online learning program called Connexsus. Highly qualified teachers within School District #93 supervise and instruct these classes.

*Students may enroll in credit recovery courses if they have previously failed the course in the traditional school setting and pay a fee to retake the course. The fee must be paid before the student will be enrolled in the course through Bonneville Online High School. Upon receipt of the payment, the student will be enrolled in the course. Students will complete coursework that is comparable to the course they have previously taken in the traditional school setting.

DUAL ENROLLMENT- Students may earn original credit through Bonneville Online High School under dual enrollment registration. **School Board Policy 3030** states that a "dually enrolled student receives educational instruction outside a traditional public-school classroom. Such instruction can include, but is not limited to, a private, parochial, home school, charter school, or any other alternative public-school program." Students that are currently enrolled at traditional high schools can dual enroll at BOHS for online credits during the traditional school day, or for classes in addition to their full schedule at the traditional high schools.

REGISTRATION AND PROCEDURES
Students choosing to dual enroll in BOHS, must complete all registration materials to gain admission into School District 93 and BOHS.

1. Registration shall include, in addition to routine procedures, the providing of all student " records and testing information (where necessary) to qualify for admission and to identify " appropriate placement for the student. "
2. Students requesting dual enrollment status only for participation in interscholastic or " nonacademic activities must also complete registration and admission procedures. "
3. **Fees for Dual Enrollment**: Students who register to take classes above and beyond the six classes offered in School District 93 will be charged to their Fast Forward Funds. "
4. Dually enrolled students are subject to all District policies, regulations, and school rules " when he/she is on any school premises or at any school sponsored activity. "
5. Such policies, regulations, and rules will include, but not be limited to, those relating to " attendance, grades, prerequisites, classroom conduct, and discipline. "
6. With just cause and adherence to District policies, procedures, and school rules, a principal/ " designee may deny a dually enrolled student's attendance at any activity or program for " which the student is enrolled. "

GRADUATION REQUIREMENTS AT BOHS !

Full time students (minimum 4 credits/trimester) attending Bonneville Online High School must complete all of the academic and participation requirements in the online learning community in order to graduate from Bonneville Online High School. It is recommended that all seniors meet with the Bonneville Online High School Principal before registering for their senior classes, to ensure they will qualify for graduation.

1. Meet all Bonneville Online High School requirements through online participation and attendance

2. Earn a minimum of 46 credits

3. Complete the following required courses:

> * 8 English credits
>
> * 6 Science credits
>
> * 6 Math credits- Algebra I and Geometry; 2 credits during senior year
>
> * 7 Social Studies credits- US History 10 & 11, Economics, American Government
>
> * 2 Humanities credits- Interdisciplinary humanities, fine arts, or foreign language
>
> * 1 Communication or Speech credit
>
> * 1 Health credit
>
> * 1 Senior Project credit
>
> * 14 Electives

Students must complete the SBAC test

Students must complete and pass the Civics Test.

Students must take either the ACT, SAT, COMPASS, or ACCUPLACER exam by the end of 11th grade

ONLINE LEARNING COMMUNITY CLIMATE

Online instructors are responsible for creating a climate in their online learning communities that is conducive to learning. Instructors will communicate on course discussion boards and via email to ensure students are challenged and are working through the coursework at an appropriate pace. Students are responsible for taking the initiative when they are experiencing difficulty when completing an online course and contact their instructor with questions or to arrange a tutoring session. Online instructors, students, and parents are expected to work together to resolve problems when proper online etiquette is not followed. Students will spend on average 60 hours working through the online curriculum to complete a course with Bonneville Online High School. Extreme and/or chronic discipline cases will be referred to the BOHS administration for assistance.

GRADING SCALE !

Letter	Range	Traditional HS Points	Honors/AP Points	Meaning
A	93-100	4.0	5.0	Superior
A-	90-92	3.67	4.67	Superior
B+	87-89	3.33	4.33	Above Average
B	83-86	3.0	4.0	Above Average
B-	80-82	2.67	3.67	Above Average
C+	77-79	2.33	3.33	Average
C	73-76	2.0	3.0	Average
C-	70-72	1.67	2.67	Average
D+	67-69	1.33	2.33	Below Average
D	63-66	1.0	2.0	Below Average
D-	60-62	.67	1.67	Below Average
F	59 and Below	.00	0	Failure
U				Unsatisfactory